

City of Winona/Winona County Emergency Management Agreement

AN AGREEMENT ENTERED INTO ON THIS 1ST DAY OF MAY 1981,
BETWEEN THE CITY OF WINONA AND THE COUNTY OF WINONA, PROVIDING
FOR THE ESTABLISHMENT OF A COMMON EMERGENCY MANAGEMENT
ORGANIZATION TO BE KNOWN AND DESIGNATED AS THE WINONA/WINONA
COUNTY OFFICE OF EMERGENCY MANAGEMENT.

SECTION 1 PURPOSE

- A. The purpose of said organization is to provide for the joint exercise of powers for the organization, administration and operation of such emergency management organization formerly known and designated Civil Defense.

SECTION 2 ORGANIZATION AND DUTIES

- A. The county hereby agrees to appoint a common county Emergency Management Director; and, it is hereby agreed that the City of Winona shall appoint as its Emergency Management Coordinator the common county Emergency Management Director. The county agrees to allow its common county Emergency Management Director to serve as the City of Winona Emergency Management Coordinator. This individual shall be known henceforth as the Winona/Winona County Emergency Management Director.
- B. It is specifically agreed that the Winona/Winona County Emergency Management Director shall spend one-half of his time as the common county Emergency Management Director and the other half of his time as the City of Winona Emergency Management Coordinator.
- C. It is specifically agreed that the responsibilities of the Winona/Winona County Emergency Management Director shall be consistent with Chapter 23 of the City of Winona Code.
- D. It is understood and agreed that the Winona/Winona County Emergency Management Director shall be responsible to the Winona County Board of Commissioners for operation of a county-wide coordinated emergency management program. He shall have authority to supervise and to approve all

emergency management plans, programs, and activities of all political subdivisions of the county. He shall see that each political subdivision is:

1. provided with and Emergency Operations Plan covering both national and peacetime disasters:
 2. Included in the Winona County Program Paper For (or its successor) which is submitted , annually, to the Federal Emergency Management Agency:
 3. Furnished instructors and training aid for the training of emergency management services as needed:
 4. Informed (elected and appointed officials) of all current rules, regulations, policies, and changes to name, as issued by the Minnesota Division of Emergency Management and the Federal Emergency Management Agency:
 5. Furnished the administrative help necessary to take full advantage of state and federal assistance programs. Local Financial contributions will be the obligation of the individual subdivision.
- E. It is hereby agreed that the Winona/Winona County Emergency Management Director shall report on a quarterly basis to both the Winona County Board of Commissioners through its Executive Secretary and the City of Winona Council through its City Manager as to the status of the emergency management program.

SECTION 3. FUNDING

- A. The City of Winona and Winona County hereby agree to share equally all of the following expenses of the Winona/Winona County Emergency Management Director: salary, fringe benefits, postage, office supplies, long distance telephone, repair of jointly used equipment, training and travel expenses of the Winona/Winona County Emergency Management Director and monthly telephone and electric charges for the City of Winona siren system and cable television warning system. Other expenses, such as repair, installation or replacement of

sirens within City limits, shall be borne entirely by the political sub-division which authorized the purchase.

- B. Winona County and City of Winona agree to provide office space to the Winona/Winona County Emergency Management Director, in the common shared area of the Law Enforcement Center.
- C. If equipment which will be jointly owned is purchased, the City of Winona and Winona County agree to coordinate the purchase of such equipment. Emergency Management control systems and communications equipment installed in the LEC for common use will be jointly owned and costs will be shared equally.
- D. Winona County agrees to present a bill for reimbursement to the City of Winona on a semi-annual basis on July 15 and January 15th.
- E. The City of Winona shall pay all training expenses incurred in training its employees or volunteers using local, state, or federal assistance if available.
- F. Winona County shall pay all training expenses incurred in training its employees or volunteers using local, state, or federal assistance if available.
- G. While this Agreement is in effect, jointly owned equipment shall be used the Winona/Winona County Emergency Management Director. If Winona County and the City of Winona discontinue this Agreement, all jointly owned equipment as of this date (May 1, 1981) and jointly purchased equipment obtained during the period of the Agreement shall be divided equally between the parties. The jointly owned property as of this date (May 1, 1981) is listed in Attachment 1 of this Agreement.

SECTION 4. TERMINATION OF AGREEMENT

- A. This Agreement shall continue in force until one (1) year from this date, May 1, 1981 and shall be continued automatically from year to year thereafter unless notice of intention to terminate the Agreement shall have been given at least one hundred twenty (120) days in advance of the renewal date.

CITY OF WINONA

By Robert J. Bollant

Acting City Manager

By JohnCarter

City Clerk

COUNTY OF WINONA

By Charles Smith

Chairman of the Board

Attest: Cathrine Sherwood

County Auditor

State of Minnesota

By Albert H Quie