

June 16, 2010 General Meeting

Location:

Owatonna EOC

Introductions

Emergency Operations Plan Review

Emergency Support Function #2-Communication and Warnings, was facilitated by Tom Karnauskas, CAER President. This support function describes the communication systems and presents available communication sources, policies and procedures to be used during emergency situations. This function will assure the provision of required telecommunications and emergency radio support to operations and will provide technical assistance in the assessment and reconstruction of the communications infrastructure. ESF 2 also describes the functioning of the emergency warning system used for public alerts and warnings within the county. The Operations Plan can be viewed at the Steele County Emergency Management Portal. The link is <http://www.emergency.owatonna.info> A person must log in to view the Emergency Operations Plan. Contact Mike Johnson, if you need to obtain a user name and password. When the plan review is complete the county commissioners will be informed about the recommended changes.

Discussion questions and concerns will be shared with Mike Johnson, Steele County Emergency Manager, who was not able to attend the meeting.

Call to Order:

The Business Meeting was called to order by Tom Karnauskas at 8:15 PM.

Attendees:

Tom Karnauskas, Lon Thiele, Steve Bonine, Mark Roche, Raymond Truelson, Dennis Hollatz, Mary Fink, Rick Hager, Roy Koenig, Stacy Mielke, O. Dalle, Dave Pursel, Shirley Woodfill, Chris Gannon, Karen Fountaine, Roger Swearingen

Approvals:

Routine business review included:

1. Minutes of May 19, 2010 General Meeting, were approved.
2. The Treasurer Report was approved.
 - a. Balance on Hand: US Bank Statement thru 4-8-10 \$2,184.34
 - b. (Note: Statements are sent quarterly if no activity-no further statement received.)
 - c. It was reported that there are 2 bills waiting to be paid
 - d. Stacy reported that the needed Executive Board signatures are now on file at US Bank. Checks can now be written and CAER expenses paid
 - e. No Deposits made
 - f. Intsy Prints Grant for \$150 to be used by December 31, 2010

Old Business

1. A discussion was held on the Steele County badge policy. Badges will have a two year expiration date printed on them at the time they are issued to volunteers. The goal is to reissue badges to volunteers if the badge is over 1 year old. Shirley Woodfill is working to update a list of all badges issued to volunteers. Background check policies are on hold for the present.
2. Tom reminded CAER members to remember to submit their newspaper articles according to the CAER Meeting Planner schedule. Chris Gannon is trying to obtain an electronic copy of the article that he had written about SKYWARN. Stacy Mielke's article is on hold due the Minnesota Nurses contract dispute. Tom Karnauskas will be submitting an article in June about communications, warnings, and RACE.
3. A discussion was held about planning for the Annual Drill. Lon Thiele gave a report on the CAER Drill. He reported that the committee is waiting on approval by the Blooming Prairie School Board before continuing with their planning for the mock active shooter drill...

4. An update was given by Chris Gannon on the Flood Gate monitoring system. SKYWARN is still waiting on repair of a flood gauge
5. Tom reminded members to continue to update their information on the county portal so that the information is current.

New Business

1. Reminder that ESF# 15 Law Enforcement will be discussed at the July Meeting. A suggestion was made to specially invite the Interim Steele County Sheriff, the Interim Owatonna Police Chief, and the different Steele County City Mayors.
2. Ray Truelson reported that there will not be a Safety Alley at this year's Steele County Fair

Citizen Corp Reports

CERT: Shirley Woodfill

9-10 CERT Volunteers will assist with the Band Festival that is scheduled for June 19.

Medical Reserve Corp/Public Health: Karen Fountaine

Public Health wrote a short article for the Owatonna People's Press about the H1N1 Collaborative Partner Response in Steele County,

Hospital: Stacy Mielke

No news to report

Ellendale Emergency Manager: Roger Swearington

Update on the CERT bus status and blankets and equipment will be picked up on Thursday, June 17 by the Red Cross to be put in the emergency trailer

Salvation Army:

No report

Emergency Medical Services:

No report

Civil Air Patrol:

No report

MN VOAD: Brenda Ziebell

No report

RACES/ARES: Tom Karnauskas

Field Day Exercise scheduled for June 24 and 25. More information is posted on the OSCAR website link

Red Cross: Brenda Ziebell

No report

SKYWARN: Chris Gannon

More volunteer badges have been handed out. No weather events to report. Actively monitoring flood gauges. Weather radios were programmed at an event held at the Faribault

Law Enforcement: Lon Thiele

Active shooter drill planning continues. Planning is in the initial stage. Blooming Prairie HS Superintendent is seeking approval from the BP School Board. When the School Board approves the drill the planning will move forward.

Chamber of Commerce:

No report

Steele County Emergency Manager Report: Mike Johnson

No Report

Steele County Clothesline: Mary Fink

No report

Raymond Truelson:

Olmsted County Emergency Management is moving to a downtown location. Wenger Family will be the Grand Marshalls for the 1st Annual Harry Wenger Band Festival

Adjournment

The meeting was adjourned at 8:55 PM Next General Meeting is scheduled for July 21 at 7:00 PM-Program topic: ESF#15 - Law Enforcement